



Portfolio Manager, Education One8 Foundation

ABOUT THE ORGANIZATION:

Founded in 2006, the One8 Foundation's mission is to accelerate and bolster the success of nonprofit organizations with the highest potential to achieve breakthrough results in the Foundation's issue areas. The One8 Foundation does this by pursuing a venture philanthropy approach – identifying promising grantees to support with meaningful funding and deep strategic engagement. The Foundation's model combines grantmaking and pro-bono consulting with key strategic grantees. Our staff members come from premier consulting firms to make this possible.

The Foundation's priority grantmaking areas are Education and Jewish Community/Israel, each with a dedicated staff team. The One8 Foundation also funds direct community support to assist children and families in need and help them improve their own lives. The organizations that the One8 Foundation believes are most promising have game changing ideas, excellent leaders, high-fidelity implementation, measurable impact, and sustainable approaches.

The One8 Foundation is committed to identifying and providing meaningful support to the select set of nonprofits that achieve results and have the greatest potential to create large scale, sustained change.

The principles that guide its work include:

- 1) Going deep through rigorous due diligence
- 2) Developing the capacity of grantee leaders
- 3) Piloting exemplars to demonstrate what is possible
- 4) Scaling impactful programs with proven results
- 5) Supporting and sharing research that enables insight and continuous improvement.

ABOUT OUR EDUCATION STRATEGY

At One8 we seek to transform classrooms in Massachusetts, alongside our national grantee partners and our hundreds of local school partners, to prepare students for a rapidly changing world. Our work is anchored in Applied Learning programs, core and elective K-12 standards-aligned curricula where students collaborate and iterate to answer real-world problems, making their learning relevant and impactful. Applied Learning fundamentally changes the way students engage with content, the way teachers engage with students, and the way that students work with one another. One8 identifies proven Applied Learning curricula and supports grantees, school leaders, and educators in their high-quality adoption. The Foundation has an implementation arm, the One8 Applied Learning Hub, that works alongside our portfolio management team to ensure high-quality, supportive adoption. Applied Learning is the next instructional leap in education and as we scale, over 650 Massachusetts public schools we work with are adopting this important approach.

A nation's most valuable resource is its people and a high-quality education for all is the most powerful lever for a just and thriving society. Yet less than one third of K-12 students are on grade level in our country. Meanwhile our world is rapidly changing, upending what students must learn to be successful. Critical thinking, complex problem solving, collaboration, teamwork, and communication are necessities. To develop these competencies, learning by doing, creating, questioning, and failing forward must anchor students' experiences in school. Applied Learning is the scalable, impactful, doable answer to this crisis. Our intent is to demonstrate what is possible in an entire state to act as a catalyst for change beyond Massachusetts.

ABOUT THE POSITION:

The Portfolio Manager will spearhead select grantmaking efforts, refine the Foundation's strategy and build the Foundation's public presence. S/he will report to the Vice President, Education.

Responsibilities include, but are not limited to:

Portfolio Management

- Identify prospective grantee organizations that align with the Foundation's mission and strategy.
- Manage all aspects of moving a potential grantee through the Foundation's due diligence process, which may include:
 - Assessing the strength of an organization's leadership and strategic plan to develop a thesis for how the Foundation may work with a potential grantee;
 - Leading strategic planning sessions, which may focus on issues like theory of change, model codification, strategic priorities, implementation planning, etc.;
 - Performing necessary analyses such as benchmarking, financial modeling, and competitive assessment;
 - Determining, in conjunction with the Vice President, whether a grant should be pursued, and if so, how the grant should be structured, and how success should be measured;
 - Drafting a paper that makes the case for a grant to the trustees;
 - Preparing the grantee to present in front of trustees;
 - Developing and finalizing the grant agreement.
- Build relationships with key stakeholders and engage them as collaborators in potential grants.
- Maintain close, positive relationships with grantees, demonstrating commitment to their success by problem solving, offering ongoing advice, and eliminating barriers to their success; foster strong working relationships, a high level of mutual trust, and effective channels of communication.
- Track grantee progress through site visits, data collection, and third-party evaluation; keep the Vice President and President apprised of grantee progress and seek assistance as needed to ensure grantee success.

Supervising Associates

- Provide direction to Portfolio Associates as they support due diligence work and ongoing strategy or implementation projects with active grantees.
- Provide feedback and coaching to Associate to ensure they continue to develop as professionals.

Strategy and Foundation Support

- Develop and maintain a breadth of knowledge about existing research, current trends, and emerging issues in the Foundation's areas of concentration.
- Use research and robust data analysis to inform ongoing refinement of strategy for the Education portfolio, in collaboration with the team.
- Develop, nurture, and access a robust network of operators, leaders, academics, and philanthropists in the nonprofit space who will help inform strategy and identify high-caliber emerging organizations.
- Represent the One8 Foundation at meetings, conferences, and other events.
- Prepare communications and reports for trustees.

CANDIDATE REQUIREMENTS:

The Portfolio Manager will identify great leaders and develop grants and partnerships that can affect systemic change. The Portfolio Manager must embody the Foundation's high standard for rigor, passion, and commitment, while working alongside grantees and providing support and skills to ensure their success. Qualified candidates will possess:

- Strategic planning experience, ideally including experience at a top tier consulting firm.
- Operating experience in a district, nonprofit, or other mission-driven organization helpful.
- Analytical orientation with the ability to structure investment hypotheses, conduct the associated research, assess programmatic, management, and financial information, and unearth relevant implications and opportunities.
- Strong networking and relationship building skills.
- Demonstrated ability to communicate with senior organizational leaders, collaborate effectively, and interact with diverse organizations.
- An abiding belief that education is a primary means to dramatically improve the life outcomes of children and that all children can achieve at high levels independent of their circumstances.
- Insatiable curiosity, a love of learning, and the desire and skill to help others succeed.
- A sense of humor, the preference to work in teams, and the ability to bring out the best in others.
- Self-motivation and the ability to work independently, take initiative, and solve problems.
- Excellent written and verbal communication skills and attention to detail.
- Familiarity with the U.S. education landscape preferred.
- Bachelor's degree (required); MBA preferred.



LOCATION: Boston, MA

COMPENSATION AND BENEFITS:

The salary for this position will be within the \$150,000 to \$185,000 range and will vary based on prior work experience. In addition, the One8 Foundation offers a comprehensive benefits package.

To apply send cover letter and resume to careers@one8.org

One8 Foundation is an equal opportunity employer and welcomes and benefits from candidates with diverse backgrounds.